

FACULTY OF ENGINEERING  
DAYALBAGH EDUCATIONAL INSTITUTE  
(Deemed University) (1.1 Institute of TEQIP-III)

MINUTES of THE MEETING of  
  
BOARD OF GOVERNORS

Venue: DEI Faculty of Engineering / Online Video Conferencing

On

Saturday, 30<sup>th</sup> May 2020, at 11:30 AM



Faculty of Engineering  
Dayalbagh Educational Institute (Deemed University)  
Dayalbagh, Agra – 282005  
Uttar Pradesh, INDIA

Meeting of Board of Governors - 30.05.2020

Venue: Seminar Room, FoE, D.E.I. and Online - Date: 30.05.2020 - Time: 11 :30 AM

Following were Present

S. No	Name	Designation	Position in BoG
1.	Sh. Ravi Kumar Sinha (through VC)	Former Joint Managing Director, DCM Shriram Limited	Chairman
2.	Sh. Rajiv Sinha (through VC)	Senior Advisor, DCM Sriram Ltd., New Delhi	Member
3.	Prof. Prem Kumar Kalra (through VC)	Professor, Indian Institute of Technology, Delhi	Member
4.	Dr. Vijay Kumar (through VC)	Advisor, Medical Education & Healthcare Practice, Dayalbagh, University Nominee	Member
5.	Prof. A. K. Saxena	Prof. & Head, Electrical Engg., Faculty of Engineering, D.E.I., Institutional Project	Member
6.	Prof. G. Krishna Mohan (through VC)	Director, Institute of Science & Technology, JNTU, Hyderabad	Member
7.	Prof. Rahul Swarup Sharma	Professor, Faculty of Engineering, D.E.I., Nodal Officer, Procurement, TEQIP-III	Member
8.	Prof. D. Bhagwan Das	Professor, Faculty of Engineering, D.E.I., Coordinator, TEQIP-III.	Member
9.	Prof. V. Soamidas	Dean, Faculty of Engineering, D.E.I.	Member Secretary
10.	Sh. Guru Dayal Prasad	Nodal Officer, Finance	Special invitee
11.	Sh. Ram Chand Gupta	Assoc. Professor, Faculty of Engineering, Nodal Officer, Academic, TEQIP-III	Special invitee
12.	Dr. G. S. Sailesh Babu	Assoc. Professor, Faculty of Engineering, Start-up Coordinator, TEQIP-III	Special invitee
13.	Sh. Kumar Ratnakar	Asst. Professor, Faculty of Engineering, MIS Officer, TEQIP-III	Special invitee
14.	Sh. Anurag Gupta	Asst. Professor, Faculty of Engineering, Coordinator, Equity Action Plan, TEQIP-III	Special invitee
15.	Dr. Ashok Yadav	Asst. Professor, Faculty of Engineering, Coordinator, Environment Management Plan	Special invitee

Following members / special invitees had conveyed their inability to attend the meeting due to other commitments and duties and requested for leave of absence

S. N	Name	Designation	Position in BOG
1	Prof. S. P. Gupta	Former Professor Emeritus, Indian Institute of Technology, Roorkee, AICTE Nominee	Member
2	Sh. Ishant Singhal	Assistant Prof., Civil Engineering, Coordinator, Twinning Activities	Special invitee
3	Prof. K. Hans Raj	Head, Mechanical Engineering	Special invitee
4	Prof. D. K. Chaturvedi	Head, Footwear Technology	Special invitee

The Chairman of BOG approved the Leave of absence to above members / invitees.

MEETING OF BOARD OF GOVERNORS

Venue: Seminar Hall, FoE, DEI, and by Video Conferencing on Saturday. 30<sup>th</sup> May 2020, at  
11:00 AM

Item No.	Description of Item	Responsible member(s) and target date wherever applicable
<b>PART: I Confirmation of Minutes of BOG meeting held on 29.02.2020</b>		
01/ BoG MAY-20	Presentation of minutes of BOG Meeting held on 29.02.2020 (Annexure I )	
<p>Minutes of BOG Meeting held on 29.02.2020 were presented by the Secretary and resolved that the minutes are approved.</p> <p>Chairman, Board of Governors, welcomed Prof. G. Krishna Mohan, Director, Institute of Science &amp; Technology, JNTU, Hyderabad, who has joined as Member of the BoG in place of Prof. B. Venkateswara Rao. He also expressed gratitude towards the contribution of Prof. Venkateswara Rao to the deliberations of the DEI-TEQIP-BoG during his tenure as Director, IST-JNTUH. Prof. G Krishna Mohan was also welcomed by the Member Secretary.</p> <p>Agenda papers were once again circulated very late. TEQIP team was advised to ensure timely circulation in future.</p>		Prof. V Soami Das and Prof. A. K. Saxena to circulate 10 days before the next BoG

<b>PART II: TEQIP-III Activities report after BoG meeting on 29.02.2020</b>		
02/ BoG_MAY-20	<p>A. Action Taken Report (Annexure 2A)</p> <p>B. Presentation of internal review done as preparation for Joint Review Meeting of NPIU and World Bank (Annexure 2B)</p> <p>C. Review of Academic, Procurement and Expenditure activities (To be presented by concerned Nodal Officers)</p>	
<p>Activities related to procurement, Start-up cell and preparation for the forthcoming JRM were presented by the respective coordinators and are given below:</p> <p>1. Procurement of equipment for Fab Lab and other Software were to be processed by March 31, 2020 but could not be done due to COVID-19 lockdown. Further, NPIU/SPIU has suspended all procurements / signing of purchase orders / any other procurement related activities due to expected revision of procurement guidelines as per GFR 2019 in place of world bank guidelines followed till date.</p>		Prof. Rahul Swarup Sharma



<p>2. Report of Start-up cell was presented by Prof. G. Shailesh Babu. Activities were Highly praised by Chairman and Members. It was observed that participation and interest of final year students is very low which is a matter of concern and this must be addressed.</p> <p>3. Prof. D. Bhagwan Das presented the report of internal audit and preparations made for upcoming JRM. DLI of expenditure is achieved well in time. All the desired minimum Benchmark are already achieved. However, efforts are being made to achieve all the possible benchmarks.</p>	<p>Prof. G.S.S. Babu</p> <p>Prof. D. Bhagwan Das</p>
<p>4. Impact analysis, review of procurement activities and expenditure was presented by Prof. Rahul S Sharma. Physical verification and audit of all the purchases was done by the World Bank representative Dr. J. L. Narayan. Dr. Narayan was fully satisfied, and he also certified that all the activities were done as per standard rules. It was emphasised that facilities created under project must be fully utilised by all faculty members and students, wherever applicable.</p>	<p>Prof. Rahul Swarup Sharma</p>

<p align="center"><b>PART-III: Items for Consideration and Approval</b></p>	
<p>03/ BoG_MAY-20</p>	<p>During Co-op training financial support used to be given to students with a total outlay of around Rs. 25 lakhs for their personal expenses of boarding and lodging in the place of training. This year due to Corona pandemic, most of the co-op training is being done from home in the form of attending online courses and doing projects assigned by the concerned Industry / DEI faculty.</p> <p>It is proposed that assistance be provided through TEQIP to the students in reimbursing the course fees and amounts spent in fabricating / realization of assigned projects. Approvals for such assistance may be sanctioned in the same manner as is done for other student projects, e.g. B.Tech. DE/TD projects during the III Year and B.Tech. / M. Tech. Major projects.</p> <p>The above proposal is accepted. It was advised that cost and benefit analysis of all such projects should also be performed.</p>
<p>04/ BoG_MAY-20</p>	<p>Approval for providing seed money upto Rs. 2,00,000 for R&amp;D to faculty members of Faculty of Engineering:</p> <p>One research proposal has been received from Dr. Gufran Ahmad. The proposal has financial clearance and R&amp;D committee approval. (Annexure 4-1). A one-page summary of the project is also attached outlining the Objectives, Cost, Duration, Beneficiaries, and other details. (Annexure 4-1a)</p> <p>Proposal of Dr. Gufran Ahmad, amount Rs. 2,00,000/-, was accepted and approved.</p>



<b>PART-IV: ITEMS FOR INFORMATION</b>	
05/ BoG _MAY-20	<ol style="list-style-type: none"> <li>1. Four applications for Patents have been filed by students and staff of DEI Faculty of Engineering. Details are given in Annexure 5-1.</li> <li>2. More than 170 Students of DEI Faculty of Engineering participated in various Smart India Hackathons. Of the 29 teams that participated, 5 were selected for participation at the National Level during April 2020. The events could not be conducted due to the Corona pandemic. Details given in Annexure 5-2</li> <li>3. Dr. G S S Babu, Prof. A K Saxena, and Prof. D B Das, had submitted a joint proposal for funding of <b>EURO 5.87 lakh</b> (Approximately Rs. 4 crore). The proposal has been approved for funding (Annexure 5-3).</li> <li>4. DEI Faculty of Engineering has been granted Affiliate Status of the Engineering Council of India (Annexure 5-4).</li> <li>5. The AICTE Scrutiny Committee has recommended the application of DEI Faculty of Engineering to open a program in Agriculture Engineering from the 2020-21 academic session (Annexure 5-5).</li> <li>6. Dr. Gufran Ahmad had submitted a proposal to purchase a Simulation Software that was considered during the BoG meeting on 29-2-2020. The proposal could not be accepted as finance for the same was not available.</li> </ol>
06/ BoG _MAY-20	<b>Any other item(s) with the permission of the Chairperson</b>
	<ol style="list-style-type: none"> <li>1. It was reported that DEI has successfully completed the academic session 2019-20. Classes as well as examinations were successfully conducted online during the lockdown due to the corona pandemic. Several students in final year had taken up online courses through SWAYAM / NPTEL. It is proposed to reimburse the fee of these courses to all such students.</li> <li>2. It has been decided to prepare and make available performance audit and financial audit reports before upcoming JRM.</li> <li>3. Chairman has also requested to have access to the Annual Report of the Faculty / institute.</li> <li>4. Offline discussion with Chairman on audit report and other parameters is required before submission.</li> <li>5. Chairman has pointed out that having a stand-by Video Conferencing arrangement would avoid last minute hassles.</li> <li>6. Resolved that the next BOG meeting will be scheduled on 29th August 2020 Correspondingly, Coordination Committee meetings should be held and the agenda be circulated by 15th August 2020.</li> </ol>

The meeting ended with a vote of thanks to the Chair, to Prof. G Krishna Mohan (Director, IST-JNTUH), Members and Invitees to the meeting.



Secretary  
Board of Governors

CHAIRMAN  
Board of Governors